



**Government of West Bengal**  
**Office of the Director General**  
**West Bengal Fire & Emergency Services**  
**13D, Mirza Ghalib Street, Kolkata – 16**

Memo No.:FSR/IND/WB/FES/20182019/42563

Date : 12-11-2025

**From :**  
**Director**  
**Fire Prevention Wing,**  
**West Bengal Fire & Emergency Services**

**To :**  
**INDIRA GANDHI MEMORIAL HIGH SCHOOL**  
**456, P. K. GUHA ROAD, DAG NO.-2970(P), JL NO.-10, RS NO.-148, TOUZI NO.-172, MOUZA-SULTANPUR, CS KH. NO.-7 & 8, WARD NO.-10, UNDER DUMDUM MUNICIPALITY, KOLKATA-700028**

**Sub : Fire Safety Certificate for the existing construction of G + IV storied School under group occupancy Educational Building in the name & style "INDIRA GANDHI MEMORIAL HIGH SCHOOL" at – 456, P. K. GUHA ROAD, DAG NO.-2970(P), JL NO.-10, RS NO.-148, TOUZI NO.-172, MOUZA-SULTANPUR, CS KH. NO.-7 & 8, WARD NO.-10, UNDER DUMDUM MUNICIPALITY, KOLKATA-700028**

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This is in reference to your AIN 211892506300008486 dated 25-Sep-2025 regarding Fire Safety Certificate for the existing construction of G + IV storied School under group occupancy Educational Building in the name & style "INDIRA GANDHI MEMORIAL HIGH SCHOOL" at – 456, P. K. GUHA ROAD, DAG NO.-2970(P), JL NO.-10, RS NO.-148, TOUZI NO.-172, MOUZA-SULTANPUR, CS KH. NO.-7 & 8, WARD NO.-10, UNDER DUMDUM MUNICIPALITY, KOLKATA-700028.

The performance of the Fire Fighting System as incorporated in the building were tested at random and found satisfactorily working condition. In view of the above this office is releasing the **Fire Safety Certificate** for occupancy of the aforesaid building.

**Recommendation:**

1. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No parking will be allowed on the Driveway.
2. The interior finish decoration of the building shall be made with low flame spread material confirming to the I.S. Specification.
3. To eliminate risk of fire hazards, good house-keeping both for inside and outside of the building shall



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be strictly maintained.

4. Existing Electrical wiring of the whole building shall have to be carefully checked for any wear and tear in them, particularly lines above false ceiling and ducts.
5. Periodical flashing of water in the Hydrants Pipe line shall be made to maintain the Efficiency working performance of the installed FFFS.
6. The notice of Fire Fighting and Evacuation from the building shall be prepared and displayed at all venerable of the building.
7. The employees and security staffs shall be conversant with installed Fire Fighting Equipment of the building and to operate in the event of Fire and Testing.
8. Mock Fire practice and Evacuation Drill shall be performed periodically with participants of all the occupants of the building.
9. Transformer (if any) and switch gear room protection system to be maintained in proper manner & record keeping to be maintained in the fire prevention maintenance register.
10. Electrical ducts shall be sealed vertically and horizontally at each floor level by fire resisting materials.
11. Unauthorized cooking arrangement in any floor of the building using L.P.G., Kerosene etc. shall not be permitted and Fire License shall have to be obtained for storing and processing with L.P.G. and other highly combustible articles.
12. First-Aid Fire Fighting system shall be provided as per I.S. specification.
13. Arrangement shall have to be made for regular checking, testing and maintenance of all the firefighting installation in the building to keep them in perfectly good working condition at all the times.
14. If required the old lines shall have to be replaced with new lines, the cable shall always be laid in M.S. conduit pipes continuously bonded with the earth.
15. The Fire Safety Audit & Electric Audit to be conducted a regular interval and to be recorded in the fire prevention maintenance register.

This Fire Safety Certificate is valid for 3 (Three) year from the date of issue of this letter and have to be renewed within validity period & a certificate is to be obtained from the Director General, West Bengal Fire & Emergency Services for performance of all the life & Fire Safety arrangement installations of the building.

**Valid Upto : 10-Nov-2028**

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**Director**

**West Bengal Fire & Emergency Services**

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